



PARTNERS FOR A CLEAN ENVIRONMENT (PACE)

PACE provides expert advising services, assistance with rebates and incentives, and a certification program to help businesses measure and gain recognition for their achievements. All PACE services are provided at no cost to businesses in Boulder County. PACE Partners are businesses that are committed to supporting a strong economy and implementing environmentally sustainable practices as leaders in our community.

ELIGIBILITY

PACE rebates are available to commercial and institutional properties within Boulder County (including non-profits, manufacturing facilities and multifamily housing) installing eligible retrofit measures. Rebates will not be offered to new construction or renovations projects. To distinguish between retrofit and renovation projects, Boulder County will treat the project as new construction/renovation if the business meets three out of the five following criteria:

1. The business is undertaking the project primarily due to a change in the use of the space, which requires changes to the lighting or HVAC systems. For example, warehouse space is being converted to office space.
2. The space being renovated will be unoccupied for 30 days or more.
3. Existing light fixtures are being removed and a totally new light scheme with re-wiring is the result.
4. Required to apply for a construction permit.
5. First time install of electric operated equipment in which higher efficient models are available.

MEASURE ELIGIBILITY

The rebate estimators list the measures that are eligible for rebates. You may be eligible to receive rebates from your utility provider. Your Energy Advisor will help you identify all incentives available to you.

Note: Rebates are subject to change. Prior to starting any energy efficiency upgrade please call your advisor or the PACE hotline (303-786-7223) to help determine project eligibility and estimate potential incentives available.

NEXT STEPS

1. **Contact PACE to Find an Advisor:** An advisor will help to ensure rebate eligibility and to schedule your "free" energy assessment.
2. **Get a bid:** Obtain project bids from contractors a qualified contractor clearly identifying existing equipment/fixtures and equipment/fixtures to be installed. We recommend that you get 2-3 bids and can provide you with a contractor list for [Lighting](#), [HVAC](#) and [Other](#). Your Advisor will help determine eligibility of equipment. Work with your advisor to review bids/specification sheets for eligibility and create a rebate reservation to secure the funds.
3. **Reserve rebate funding:** Reservations are awarded on a first-come, first-served basis, and reservation lengths vary depending on equipment installed. Work with your advisor to review bids/specification sheets for eligibility and create a rebate reservation to secure the funds. **WRITTEN CONFIRMATION OF A REBATE RESERVATION IS THE ONLY WAY TO ENSURE THAT REBATE FUNDS WILL BE HELD YOUR PROJECT.**
4. **Purchase and Install eligible Equipment:** Complete the installations in the 60 (Lighting) or 90 day (Non-Lighting) timeframes.
5. **Apply for Rebates at Project Completion:** Complete the PACE forms provided by your advisor and send them to us with your completed invoice. Your Advisor will submit your rebate application for you. Receive rebate within 6-8 weeks after submittal.

REBATE RESERVATIONS

Businesses can reserve rebate dollars for projects by submitting a contractor bid to their advisor.

- Reservations for lighting projects will be held for up to 60 days.
- Reservations for non-lighting projects will be held for up to 90 days.
- Reservations for renewable energy projects will be held for up to 12 months.

Businesses may be allowed to request one extension of the reservation, subject to approval by a committee.

REBATE FUND LIMITS

PACE reserves the right to cap funding for any one business sector to ensure a fair distribution of funds.

- A \$2000 annual rebate limit will be applied on a per parcel basis to businesses outside of the City of Boulder

Lighting and other non-HVAC measures:

- The total of all financial incentives (PACE rebates, utility rebates, etc.) will be limited to 60% of the total project cost.
- Any rebates previously awarded to the parcel will not be counted toward this cap.

Note: Rebates are subject to change. Prior to starting any energy efficiency upgrade please call your advisor or the PACE hotline (303-786-7223) to help determine project eligibility and estimate potential incentives available.

HVAC measures:

- A \$5000 annual rebate limit will be applied on a per parcel basis to all HVAC projects.
- The total of all financial incentives (rebates, utility rebates, etc.) will be limited to 50% of the total project cost or capped at the parcel level, whichever occurs first.

Renewable energy measures:

- A \$15,000 rebate limit will be applied to all renewable energy projects.